

## Indian Board of School Education India

### APPLICATION FORM FOR MIGRATION

- Note :- (1) All the particulars required below, should be legibly and accurately filled in by the candidate. The office will not be responsible for any delay in case the form is incomplete.
- (2) To enable the office to expedite despatch of the certificate, the applicant is advised, in his/her own interest, to remit a fee of Rs. 500/- by Postal Orders/ Bank Draft/Fee can be drawn in favour of the Registrar, alongwith the application form in a registered cover to the Assistant Registrar IBOSE India.
- (3) Before filling up this form, Rule for Migration and important instructions, given overleaf may be read carefully.

#### PARTICULARS TO BE FILLED IN BY THE STUDENT

1. Name (Block Letters) .....
  2. Father's Name (Block Letters) .....
  3. Board Regn. No. ....
  4. Class .....Arts/Science/Commerce .....School Roll No.....
  5. Subjects offered (i).....(ii).....(iii).....(iv).....
  6. Name of Scholl where studying .....
  7. Name of Board/Board to which wants to migrate .....
  8. Particulars of lower examination:  
Name of Exam .....Month/Year .....Roll.  
No.....Result .....Marks.....
  9. Reason for Migration .....
  10. Fee of Rs. 500/- remitted by:  
(a) Board Receipt No.....Dated.....  
(b) Postal Order No.....Dated.....Post  
Office.....(c) Bank Draft No. ....Dated.....  
Issuing Bank.....(d) Name Bank.....Distinctive No. of Br.....  
.....Dated.....Rs.....
- (Signature of the Guardian) ..... (Signature of Student)
- Dated..... Address .....

#### Certified that:

- (i) the statement made by the student is correct;
  - (ii) in case Registration No. has not been received, his/her Registration Return alongwith fee, etc.:
- (a) has already been sent on.....  
vide letter No.....
- OR
- (b) is being sent herewith in accordance  
with the instructions given overleaf.
- .....  
Signature of the Principal (As at Sr.No. 6 above)  
( Office Stamp)

#### Certified that:

- (i) the School is affiliated by the Board for all the subjects offered by the applicant and I have no objection to this transfer.
  - (ii) I will admit the student to the Class.....  
if the migration is sanctioned by the Board.
  - (iii) the seat offered to the student is within the quota of seats allowed by the Board.
  - (iv) his/her marks, including weightages, if any, are not less than those of the student admitted last on merit for this  
.....class.....
- Signature of the Principal (As at Sr.No. 6 above)  
(with School Office Stamp)

Remarks by the Board Office :

Request is covered under the Rules. The certificate may be issued.

Allowed & Signed

Fee Received. Entered in the Fee Register Sr. No.....

**Dealing Clerk**

**Assistant**

**Supdt. (Regn.)**

**Assistant Registrar (Regn.)**

## **RULES FOR MIGRATION**

1. A student, who has joined one School of this Board and wishes to migrate to another School of the Board for the same course, shall be permitted to do so only if: -
  - (i) the Principals of both the Schools agree to the migration and the application is forwarded to Registrar for the sanction through the Principals of both the Schools, accompanied by a fee of Rs. 500/- which shall in no case be refunded.
  - (ii) the Principal of the School from which he/she intends to migrate has given the leaving certificate;
  - (iii) he/she possesses the minimum qualifications prescribed for admission to the course and his/her marks, including weightage, if any, are not less than those of the candidate admitted last on the merit list during the days of admission without or with late fee. However, in genuine case, such as transfer of parents or a student comes from overseas, the Chairman, on the recommendation of the Head of the Institution concerned, may allow migration even if the marks of the candidate are less than those of the candidate admitted last but he/she must possess the minimum qualifications prescribed for admission to the course.
  - (iv) Provided that no migration shall be allowed after the submission of examination admission form except for the following reasons:
    - (a) if the student or his/her father or Guardian has been transferred and the fact has been certified by the Head of the Office/Dept. in which he/she or his/her father or Guardian is employed. (To be supported by a copy of transfer etc.)
    - (b) If the migration has been necessitated by the reasons of a student's ill health supported by a medical certificate from a Govt. Doctor of a Gazetted Rank or the Medical Officer of the Board.
    - (c) If the woman student has married and the station to be migrated to is a station of the residence of her husband/father-in-law.
2. If the applicant be a detained student or one who has been degraded or against whom any disciplinary action has been taken, etc. the Principal shall specifically mention this in the application.
3. The School leaving certificate shall not be given by the Principal until the transfer has been notified by the Registrar. No admission without such sanction shall be considered valid.
4. When migration of a student from one School to another School has been sanctioned by the Board, he/she must join the new School within 15 days failing which he/she shall have to apply afresh and pay fresh fee in order to revalidate the previous migration.
5. If a student changes his/her mind after migration has been sanctioned by the Board he/she must apply for re-migration and follow the entire procedure prescribed by the Board once again, if he/she has joined the other School. If he/she has not joined he/she must apply for cancellation of the Migration Certificate through the Principal of the School concerned and return his/her Migration Certificate.
6. No Migration Certificate can be issued unless the student has been registered with the Board.
7. Candidates who have not cleared their compartment shall not be allowed to migrate.
8. A School is entitled to the tuition fee for the month in which the migration is sanctioned by the Board and the School to which he/she migrates is not entitled to charge fee for the fraction of a month.

### **IMPORTANT INSTRUCTIONS**

1. The Migration Certificate of the students, who are already registered, will be issued only after the receipt of Registration Return alongwith a fee of Rs. 500/-
2. The Migration Certificate of the students who are not registered and have passed their lower examination from the Any other Board and have recently joined any affiliated School will be issued only after the receipt of the relevant Registration Return alongwith a fee of Rs. 500/-
3. The Migration Certificate of the students who are not already registered and have recently joined any affiliated School after migration from another Board/Board, will be issued only after the receipt of the Registration Return alongwith Migration Certificate, Original Detailed Marks Certificate of lower examination and prescribed fee.